



JOB APPLICATION

APPLICANT NAME: _____

EMAIL ADDRESS: _____

PHONE NUMBER: ADDRESS: _____

FULL ADDRESS _____

Documentation Required:

CALIFORNIA DRIVER'S LICENSE: SOCIAL SECURITY # PROOF _____

OF CAR INSURANCE _____

VALID CPR CERTIFICATE _____

CERTIFICATION DATE OF LAST T.B. TEST _____

DEPARTMENT OF SOCIAL SERVICES HOME CARE AID # _____

RECENT PHYSICAL _____

EMPLOYMENT / JOB APPLICATION

PERSONAL INFORMATION

FULL NAME _____ Date _____
First Middle Last

ADDRESS _____
Street Address Apt/ Suite

City State Zip Code

E-MAIL _____ PHONE _____

POSITION APPLIED FOR: _____

EMPLOYMENT DESIRED: Full Time Part Time Seasonal

EMPLOYMENT ELIGIBILITY

ARE YOU LEGALLY ELIGIBLE TO WORK IN THE U.S? Yes No

HAVE YOU EVER BEEN CONVICTED OF A FELONY? Yes No

IF YES, PLEASE EXPLAIN: _____

EDUCATION

HIGH SCHOOL: _____ CITY/ STATE: _____

FROM: _____ TO: _____

GRADUATE: Yes No DIPLOMA: _____

COLLEGE: _____ CITY/ STATE _____

FROM: _____ TO: _____

Other Education: _____

PREVIOUS EMPLOYMENT

EMPLOYER 1: _____
Company/ Individual

E-MAIL _____ **PHONE** _____

ADDRESS _____
Street Adress _____ Appt/ Suite _____

City _____ State _____ Zip Code _____

JOB TITLE: _____ **RESPONSIBILITIES:** _____

FROM: _____ **TO:** _____

REASON FOR LEAVING: _____

EMPLOYER 2: _____
Company/ Individual

E-MAIL _____ **PHONE** _____

ADDRESS _____
Streett Adress _____ Appt/ Suite _____

City _____ State _____ Zip Code _____

JOB TITLE: _____ **RESPONSIBILITIES:** _____

FROM: _____ **TO:** _____

REASON FOR LEAVING: _____



REFERENCES

(Professional Only)

FULL NAME: _____ RESPONSIBILITIES: _____
First Last

COMPANY: _____ TITLE: _____

E-MAIL: _____ PHONE: _____

FULL NAME: _____ RESPONSIBILITIES: _____
First Last

COMPANY: _____ JOB TITLE: _____

E-MAIL: _____ PHONE: _____

FULL NAME: _____ RESPONSIBILITIES: _____
First Last

COMPANY: _____ JOB TITLE: _____

E-MAIL: _____ PHONE: _____



DISCLAIMER AND ATTESTATION

Applicant understands that this is an equal opportunity employer committed to excellence through diversity. To ensure this application is considered, please print or type and complete all sections. If asked, are you willing to consent to a background check?

Yes No

I, the applicant, certify that my answers are true and honest to the best of my knowledge, I understand that any false or misleading information in my application or interviews may result in my employment being terminated.

SIGNATURE: _____ DATE: _____

JOB DESCRIPTION

Heart to Heart Caregivers mission is to provide high-quality care that promotes independence, dignity, and well-being. We believe that everyone deserves to live with respect and compassion, regardless of their age or ability.

We are looking for reliable, caring and compassionate caregivers who can make a difference in the living of seniors

QUALIFICATIONS:

- High school diploma or its equivalent
- Preferably certified as a Nursing Assistant (CNA) or Home Health Aide (HHA)
- At least 6 months of prior professional experience in caregiving or a related field
- Excellent communication and interpersonal abilities
- Possesses a compassionate and patient demeanor
- Demonstrates reliability and punctuality
- Capable of lifting and transferring clients as required

DUTIES and RESPONSIBILITIES:

- Assist with personal hygiene such as bathing, grooming, and toileting.
- Offer support with dressing, mobility, and transferring clients.
- Prepare and serve meals tailored to individual dietary needs.
- Remind clients to take medications as prescribed.
- Conduct light housekeeping duties like laundry, dishwashing, and general cleaning.
- Offer emotional support and companionship to clients.
- Adhere strictly to safety and infection control measures.
- Accompany clients to appointments, errands, and social outings.
- Monitor clients' health status and promptly report any changes to supervisors or healthcare providers. Maintain precise and current records of client care and engagements.

Please email the completed job application to:
info@hearttoheartcaregivers.com

Applicant's Signature: _____

Date: _____